



Table of Required Documents

The table below shows required documents for each improvement category assuming that each category is a separate submission. Where the improvement involves several categories, only a single plot plan and set of photos is required (e.g., in the case of a patio, patio cover, and fireplace being installed, only a single plot plan showing the location of the proposed design elements, and a set of photos showing the site and view to neighbors' property, is required).

If your improvement is not noted below, or if you need assistance in determining what information to provide, please [contact the DRC](#).

Category	Plot Plan	Elevation Plan	Landscape Plan	Current Photos of Site	Current Photos to Neighbors Property	Brochures/ Pictures of Design Elements	Drainage Plan	Notes
AC/Cooling Equipment	✓			✓	✓	✓		
Antennae	✓			✓	✓	✓		
Arbors	✓			✓	✓	✓		
Awnings				✓	✓	✓		
Basketball System	✓			✓	✓	✓		
Birdbaths, Birdfeeders, Birdhouses	✓			✓	✓	✓		
Clotheslines	✓			✓	✓	✓		
Composting	✓			✓	✓	✓		
Deck	✓	✓		✓		✓		• Plans should clearly indicate size of posts
Dog House	✓			✓	✓	✓		
Dog Run	✓			✓	✓	✓		
Doors - Exterior				✓		✓		• Photo of site should also include the entry area and the front of the house (i.e., may need two photos)
Exterior Speakers/TV			✓	✓	✓	✓		• Exterior speakers and tv will typically be in the context of an outdoor living / landscape plan. If this is a "stand-alone" installation of speakers/tv, provide a plot plan showing the location of design elements

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Drainage							✓	<ul style="list-style-type: none"> Drainage plan will be shown on a plot plan
Driveway Extensions and Replacements	✓			✓		✓		<ul style="list-style-type: none"> A plot plan is only required if a driveway extension is being requested (i.e., widened). The requirement for a plot plan may be met by annotating a photo showing the extension To meet the requirement for “Brochures / Pictures of Design Elements” simply confirm on the DRR whether concrete will match existing. If the concrete will be modified (e.g., tinted), provide the color
Exterior Finishes				✓		✓		<ul style="list-style-type: none"> Provide photos of the home where work will be done Provide photos/information for all materials (e.g., brick, stone, stucco; color)
Exterior Paint				✓	✓	✓		<ul style="list-style-type: none"> Provide photo of the homes on either side of the property, as well as across the street In addition to pictures of the color board, include the paint manufacturer, color name, and number/code (e.g., Benjamin Moore White Dove OC-17), as well as where each color will be applied (e.g., main body, trim, garage, front door)
Fence	✓			✓	✓	✓		
Firepits / Fireplaces	✓			✓	✓	✓		
Flagpoles	✓			✓	✓	✓		
Garage / Doors				✓		✓		<ul style="list-style-type: none"> Photos of the garage doors should include the front face of the house Provide the manufacturer and color, as well as window style and window placement, if any
Gardens	✓			✓	✓	✓		

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Gazebo	✓			✓	✓	✓		
Hot Tubs	✓			✓	✓	✓		
Landscape		✓	✓	✓	✓	✓	✓	<ul style="list-style-type: none"> Outdoor living / landscape plans meet the requirement for a plot plan (i.e., do not need a separate plot plan) If grading is to be done, or retaining walls installed, a drainage plan must be provided
Lighting	✓			✓		✓		<ul style="list-style-type: none"> In the DRR, indicate whether lighting replaces existing fixtures or is for a new location If replacing post and entry lights, indicate whether there are garage lights, and whether garage lights will be replaced as well For lights, include information on fixture color and light intensity/brightness (e.g., lumens, watts), and bulb color (e.g., warm, cool white)
Patio	✓			✓	✓	✓		
Patio Covers	✓	✓		✓	✓	✓		<ul style="list-style-type: none"> Include roof slopes for new, roofed structures
Pergolas	✓	✓		✓	✓	✓		<ul style="list-style-type: none"> The requirement for an Elevation Plan may be met if the photo of the pergola includes dimensions
Pipes	✓			✓		✓		
Play and Sports Equipment	✓			✓	✓	✓		
Playhouse	✓			✓	✓	✓		
Rain Barrels	✓			✓		✓		
Retaining Walls	✓			✓	✓	✓	✓	<ul style="list-style-type: none"> If retaining walls greater than 36" are being installed, a drainage plan must also be included

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								<ul style="list-style-type: none"> If retaining walls greater than 42" are being installed, an engineer's certificate is required
Retracting Screens / Sunshades / Sunscreens				✓		✓		
Roofs		✓		✓		✓		<ul style="list-style-type: none"> Include roof slopes for new, roofed structures
Solar System / Panels	✓			✓		✓		<ul style="list-style-type: none"> The Heritage Hills Solar System Agreement must be signed and returned with the DRR Photos of the roof should be annotated to show where solar panels will be placed (your contractor should provide this) Indicate where the solar panel components will be housed (i.e., where on the side of the house)
Statues, Art, and Ornaments	✓			✓	✓	✓		
Storage - Outside								
Swimming Pools / Spas	✓			✓	✓	✓		
Tennis/Sport Court	✓			✓	✓	✓		
Water Features	✓			✓	✓	✓		
Windows				✓		✓		<ul style="list-style-type: none"> Indicate on the DRR whether the windows are a replacement of existing windows ("like-for-like"), whether you are changing windows in any way (e.g., color or grid pattern), or whether you are adding new windows to the home Photos should be of the face of the house where the windows are being replaced (i.e., the DRC would like to see the windows in the context of the house face)

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Xeriscape			✓	✓	✓	✓		